



As a Pennsylvania beef producer, when selling cattle privately, both you and the buyer are responsible for assuring that the \$1 per head checkoff is remitted. While the buyer typically accepts responsibility for collecting and remitting the checkoff, both parties prove responsible until one party or the other sends in the checkoff dollars due as a result of that particular transaction.

Under the Beef Promotion and Research Act and Order, a dollar is to be assessed for each bovine animal sold. This includes all bovine animals – bulls, cows, heifers, steers, and calves—regardless of age, sex, breed or purpose of sale. *This applies to beef and dairy cattle as well as veal!* The Beef Checkoff Program also includes all sales where no auction market or other collection point is involved, such as a private sale.

Please use the form below to report your private treaty sales. Fill in the information requested entirely and send the form along with a check for the necessary amount to the address below. Feel free to contact **Tiffany Cessna** at the Pennsylvania Beef Council at 888-4BEEFPA (423-3372) should you have any questions or concerns.

Thanks for your continued support of the Beef Checkoff Program and the beef industry!

PLEASE RETURN THE ENTIRE SHEET

**Beef Promotion and Research Program
PRIVATE TREATY SALES CHECK-OFF INVESTMENT FORM**

Information is required by (7 CFR 1260.201). Failure to report can result in a fine. Information is held confidential (7 CFR 1260.203).

Today's Date: _____

Seller's Name _____
Address _____
City _____ State ____ Zip _____
Seller's Signature _____

Buyer's Name _____
Address _____
City _____ State ____ Zip _____
Buyer's Signature _____

*Both seller & buyer prove responsible for collecting/remitting the \$1 per head assessment to the Pennsylvania Beef Council.

Total Number of Cattle Sold _____ x \$1.00 Per Head = \$ _____

Date of Sale _____ Person remitting assessment: Seller Buyer

State of Origin of Cattle (please use separate form for each state) _____

Send Form and Remittance to:
Pennsylvania Beef Council
P.O. Box 6159
Hermitage, PA 16148-0922

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0093. The time required to complete this information collection is estimated to average 1.8 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 14th and Independence Avenue, SW, Washington, DC 20250-9410 or call 202-720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.