



As a Pennsylvania beef producer, when selling cattle privately, both you and the buyer are responsible for assuring that the \$1 per head checkoff is remitted. The \$1 is deducted from the selling price of the animal. In private treaty sales it is generally the seller who deducts and remits the \$1.

Under the Beef Promotion and Research Act and Order, a dollar is to be assessed for each bovine animal sold. This includes all bovine animals – bulls, cows, heifers, steers, and calves—regardless of age, sex, breed or purpose of sale. *This applies to beef and dairy cattle as well as veal!* The Beef Checkoff Program also includes all sales where no auction market or other collection point is involved, such as a private sale.

Please use the form below to report your private treaty sales. Fill in the information requested entirely and send the form along with a check for the necessary amount to the address below. Feel free to contact Tiffany Cessna at the Pennsylvania Beef Council at (814) 623-2698 or [tcessna@pabeef.org](mailto:tcessna@pabeef.org) should you have any questions or concerns.

Thanks for your continued support of the Beef Checkoff Program and the beef industry!

**PLEASE RETURN THE ENTIRE SHEET**

**Beef Promotion and Research Program  
PRIVATE TREATY SALES CHECK-OFF INVESTMENT FORM**

Information is required by (7 CRF 1260.201). Failure to report can result in a fine. Information is held confidential (7 CRF 1260.203).

Today's Date: \_\_\_\_\_

Seller's Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_  
 Seller's Signature \_\_\_\_\_

Buyer's Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_  
 Buyer's Signature \_\_\_\_\_

\*Both seller & buyer prove responsible for collecting/remitting the \$1 per head assessment to the Pennsylvania Beef Council.

Total Number of Cattle Sold \_\_\_\_\_ x \$1.00 Per Head = \$ \_\_\_\_\_

Date of Sale \_\_\_\_\_ Person remitting assessment: Seller  Buyer

State of Origin of Cattle (please use separate form for each state) \_\_\_\_\_

**Send Form and Remittance to:**  
**Pennsylvania Beef Council**  
**P.O. Box 6159**  
**Hermitage, PA 16148-0922**

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